



THROUGH ADVERSITY COMES STRENGTH STRENGTH COMES IN NUMBERS!

5 March 2013

1. Brisbane JRU
2. Brothers RFC
3. Bundaberg and District RU
4. Central Highlands RU
5. Central Queensland RU
6. Downs Rugby
7. Easts RFC
8. Far North Queensland Rugby
9. Gold Coast and District RU
10. GPS RFC
11. Logan City RFC
12. North Brisbane RFC
13. Mackay and District RU
14. Mt Isa RU
15. Queensland Junior Rugby Union
16. Queensland Rugby Referees (Brisbane) Association
17. Queensland Suburban Rugby Union (QSRU)
18. QSRU Affiliated Clubs
19. Redlands RFC
20. Souths RFC
21. Sunshine Coast RU
22. Sunnybank RFC
23. Townsville and District Rugby Union
24. University of Queensland RFC
25. Western Queensland RU
26. Wests RFC

Re: ARU Insurance / Registration / Player Clearances

Dear All,

In preparation of the 2013 season please refer to the following information.

ARU Insurance

To enable all members of your club / sub union / affiliate to come under the annual ARU Insurance scheme, it is a mandatory requirement of both ARU and QRU that all members of a club i.e. players, coaches, team management Committee Members and volunteers:

1. Complete and sign an ARU Registration Form for that year
2. That all members are registered that year on the ARU Registration System (currently MyRugbyAdmin)
3. That all premiums are paid to ARU Insurers by no later than Thursday 30th May 2013

Registration

In tandem with the aforementioned ARU Insurance, it is a further mandatory requirement of both ARU and QRU that ***all members of a club i.e. players, coaches, team management, Committee Members and volunteers are registered, that year, on MyRugbyAdmin.***

Please note that this covers all players regardless if they are professional or amateur i.e. all players in Queensland **MUST** be registered with a club in 2013.

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For more information on ARU Insurance and Registration, please [click here](#).

Player Transfers (part of the aforementioned Registration process)

To assist with this process, I advise as follows:

1. As at 1st January 2013, all players are required to complete an ARU Registration form and be registered on MyRugbyAdmin should they be participating in a 2013 competition.
2. Clubs **MUST** follow the following process:
 - a. Ask the player where they last played rugby
 - i. If for the same club (regardless of when) the player may be renewed – **no player transfer is required**
 - ii. If for a different club in the same union as exemplified below:
 1. Player played for Souths (Brisbane) in 2012 and wishes to play for Brothers (Brisbane) in 2013
 2. Player played for Collegians (WQRU) in 2012 and now wishes to play for Longreach (WQRU) in 2013 in the WQRU competition – **no player transfer is required**
 - iii. If for a club in the same Union (**IN THE SAME YEAR**) as exemplified below:
 1. Player played for Biloela (CQRU) in 2013 and now wishes to play for Dawson Valley (CQRU) in 2013 – **a player transfer IS required (refer # 1 below)**
 - iv. If for a club in a different Union within Queensland (**regardless of year**) as exemplified below:
 1. Player played for Bowen (MDRU) in 2010 and now wishes to play for Teachers-Wests (TDRU) in 2013
 2. Player played for Wests (Brisbane) in 2012 and now wishes to play for Surfers Paradise (RGC) in 2013 – **a player transfer IS required (refer # 2 below)**
 - v. If for a club in a different Union outside Queensland, but within Australia (**regardless of year**):
 1. Player played for Randwick (NSWRU) in 2010 and now wishes to play for Maroochydore (SCRU) in 2013 – **a player transfer IS required (refer # 2 below)**
 - vi. If for an overseas club / Union (**regardless of year**):
 1. Player played for Saracens (RFU) in 2009 and now wishes to play for Goondiwindi (DR) in 2013 – **a player transfer IS required (refer # 3 below)**

All transfers must be completed prior to that player participating with his / her new club.

To further assist and in further explanation, please refer below and to the attachments (6):

1. Application for clearance to play with another club within the same Union
2. Domestic Transfer Application
3. International Rugby Board Clearance
4. ARU clearance to another International Union
5. List of International Union Contacts
6. List of Contacts within Queensland and Australia

To avoid any unnecessary delays, clearances must be initiated by the player in question prior to them leaving their current club / union.



The procedure for each clearance is detailed below:

- 1. Application for clearance to play with another Club within the same Union**
 - a. Player completes as required and forwards to current club management
 - b. Current club completes as required and forwards to new club management
 - c. New club management complete as necessary and forwards to its Union
 - d. Union advises new club

- 2. Domestic Transfer Application**
 - a. Player completes as required and forwards to current club management
 - b. Current club completes as required and forwards to their respective Union
 - c. Current Union completes as required and forwards to the new Union
 - d. New union will advise new club

- 3. International Rugby Board Clearance**
 - a. Player completes as required and forwards to current club management
 - b. Current club completes as required and forwards to their respective Union
 - c. Current union will complete as required and forward to ARU
 - d. ARU will forward to QRU
 - e. QRU will advise new club / Sub Union (as applicable)
 - f. New Sub Union will advise new Club

- 4. ARU Clearance to another International Union**
 - a. Player completes as required and forwards to current club management
 - b. Current club completes as required and forwards to their respective Union
 - c. Current union will complete as required and forward to QRU
 - d. QRU will forward to ARU
 - e. ARU will complete and forward to the International Union
 - f. International Union will advise their respective new club / Sub Union (as applicable)

To obtain contact details for Australian based clubs, please [click here](#) and follow the links.

To obtain contact details for International Unions / Provincial Unions / Clubs, please [click here](#) and then go to "Pick Your Union" (top right) and proceed to Provincial Unions / Clubs etc.

Each Union / Sub Union is to maintain a register to record player transfers both in and out of their respective Union.

For further information on Player Transfers, please [click here](#).

Please contact me should you care to discuss.

Thanks and regards,



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Cc: QRU Game Development
QRU Performance Rugby
QRU Governance and Integrity
ARU – Greg Denny

